



THE PIKE COUNTY CHAMBER OF COMMERCE, INC.
101A East Church Street, Troy, AL 36081
P.O. Box 249, Troy, AL 36081
334.566.2294 | www.pikecoc.com | info@pikecoc.com

Junior Ambassador Program Guidelines

The Pike County Chamber of Commerce Junior Ambassador Program would like to extend an invitation to you to apply for the 2020-2021 school year. The Junior Ambassador Program will add meaningful memories and experiences to your junior year, helping to prepare you for your journey into the world ahead of you.

The application requirements are:

1. Applicants must be a junior for the 2020-2021 school year at a school within Pike County.
2. Applicants must have a GPA of 3.0 or above throughout the entire school year. Grades will be checked at mid-term. Failure to maintain a 3.0 will result in elimination from the program. *Attach current unofficial transcript.*
3. No disciplinary referrals that have resulted in an off-campus suspension.
4. Completed Application
5. One Page Resume
6. Two Letters of Recommendation
7. Program Guidelines Acknowledgment
8. A completed Parental Permission Form
9. One Page Essay on “Why do you want to be a Junior Ambassador?”
10. Interview (You will be notified via email of your interview date and time.)

Application Deadline: May 22nd, 2020 at Noon

Deliver to The Pike County Chamber of Commerce by noon on May 22, 2020:

Delivery by Email: info@pikecoc.com

Delivery by Mail: Pike County Chamber of Commerce
P.O. Box 249
Troy, AL 36081

If you have any questions, please contact Emily Aaron by email to eaaron@pikecoc.com or call the chamber office at (334) 566-2294.

Thank you again for your interest in the
Pike County Chamber of Commerce Junior Ambassador Program.



THE PIKE COUNTY CHAMBER OF COMMERCE, INC.
101A East Church Street, Troy, AL 36081
P.O. Box 249, Troy, AL 36081
334.566.2294 | www.pikecoc.com | info@pikecoc.com

Junior Ambassador Application

Deadline: Noon
May 22, 2020

Please write legibly and neatly!

Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Home Telephone: _____ Cell #: _____

Student Email Address: _____

Name of Parents or Guardians: _____

Parent(s) or Guardian's Work Phone: _____ Cell #: _____

Parent Email Address: _____

Emergency Contact Name & Phone #: _____

School: _____ GPA: _____

Attach the following to this application:

1. Current Resume
2. Two Letters of Recommendation
3. Program Guidelines Acknowledgement
4. Completed Parental Permission Form

All of the above must be included in order for this application to be processed. I attest that the above information and all attached documentation is true and correct.

Signature

Date



THE PIKE COUNTY CHAMBER OF COMMERCE, INC.
 101A East Church Street, Troy, AL 36081
 P.O. Box 249, Troy, AL 36081
 334.566.2294 | www.pikecoc.com | info@pikecoc.com

This application and all supporting documentation are due to the Chamber Office by noon on May 22, 2020 to be eligible for consideration. This application and all supporting documents may be mailed to The Pike County Chamber of Commerce, P.O. Box 249, Troy, AL 36081.

ATTENDANCE POLICY, EARNING POINTS, AND CHAMBER EVENTS

In order to receive a “Certificate of Achievement” and a letter of recommendation at the end of the program, each Junior Ambassador must accumulate a minimum of 75 points each year.

Point System:

Attendance at Ambassador Outings	10 points each
Participation at Jr. Ambassador School project meetings	2 points per hour
Individual volunteering	2 points per hour
Follow up thank you notes/letter	1 point per letter
Ambassador Representative at Regular Chamber Events	5 points per event
Working Annual Chamber Events	10 points per event
Attendance at Community Functions	5 points each

Point Opportunities:

Annual Chamber Events

Homecoming Parade	Fall 2020
Annual Banquet	Spring 2021

Community Functions

City Council Meeting (*Required*): You will have the opportunity to go with the Chamber staff to a City Council Meeting once within the year. You will be notified in advance of the date. You may not attend without the Chamber for points.

Troy Fest April 24-25

County Commission Meeting (*Required*): You will have the opportunity to go with the Chamber staff to a County Commission Meeting once within the year. You will be notified in advance of the date. You may not attend without the Chamber for points.

Regular Chamber Events

Ribbon Cuttings	As needed
Business after Hours	
Legislative Events	
Let's Eat Events	



THE PIKE COUNTY CHAMBER OF COMMERCE, INC.
101A East Church Street, Troy, AL 36081
P.O. Box 249, Troy, AL 36081
334.566.2294 | www.pikecoc.com | info@pikecoc.com

Attendance Policy, Earning Points, and Chamber Events

- You will receive a weekly Digital Edition via email at the end of the week from the Pike County Chamber of Commerce that will give you current chamber event information, dates, times, locations, addresses, etc. Please use this publication when deciding what events you can attend as well as making your travel arrangements to that event. Everyone must have a valid email address. Emails should be monitored by the Junior Ambassadors regularly. Parents are welcome to subscribe to the Digital Edition. Also, please follow all social media accounts for the most recent updates.
- If you wish to volunteer to work any of the above events, please contact Dana Sanders at (334) 566-2294.
- For all Ambassador Outings, you must sign in and out on the forms provided in order to receive credit for attending.

Pike County Chamber of Commerce Junior Ambassador Attire Requirements

Young Women:

- Jewelry should be kept to a minimum.
- For Meetings: Khaki pants, Junior Ambassador Shirt, clean closed toes shoes.
- Jeans: Allowed to be worn only for Agriculture day. Should have no holes, and not to be tight or baggy. Boots may be worn with jeans.
- Clothes should always be cleaned and pressed.
- NO CLEAVAGE.
- Dresses, skirts and shorts should be of at least fingertip length.
- NO SHORTS OR TSHIRTS ARE TO BE WORN TO CITY COUNCIL/COMMISSION MEETINGS.
- Hair must be kept neat and dry when attending meetings and events.

Young Men:

- Watches and Class rings may be worn. No earrings or bracelets.
- No hats or caps are to be worn.
- For Meetings: Khaki pants, Junior Ambassador Shirt, clean closed toes shoes. Shirts must be tucked in and a belt should be worn.
- Jeans: Allowed to be worn only for Agriculture day. Should have no holes, and not to be tight or baggy. Boots may be worn with jeans.
- NO SHORTS OR TSHIRTS ARE TO BE WORN TO THE CITY COUNCIL/COMMISSION MEETINGS.
- Clothes should always be cleaned and pressed.
- Hair must be kept neat and dry when attending meetings and events.



THE PIKE COUNTY CHAMBER OF COMMERCE, INC.
101A East Church Street, Troy, AL 36081
P.O. Box 249, Troy, AL 36081
334.566.2294 | www.pikecoc.com | info@pikecoc.com

Junior Ambassador Guidelines and Responsibilities

It is the responsibility of each Junior Ambassador to:

1. Attend all mandatory events. If you have a school, sport or extracurricular obligation on the same day as a mandatory event, please discuss with Chamber staff.
2. As a participant in the Junior Ambassador program, you are required to purchase a Junior Ambassador polo at your expense.
3. If you choose to attend an event during school, inform each teacher when you will be missing a class and be sure to make up class work that was missed.
4. Be on time for each meeting or event. It is your responsibility to check the weekly Digital Edition emails for chamber events and updates. This includes the date, time, and location of the event.
5. You must check your email and respond to RSVP's etc. as requested. Failure to respond in a timely manner is subject to elimination of points already earned.
6. Sign in and out at each event and meeting. A sheet will be provided for Junior Ambassador Sign in at each event. Sign in sheets are used to record points so it is important to be sure you sign in and out for each event.
7. PLEASE NOTIFY CHAMBER STAFF IF YOUR EMAIL, CELL PHONE #, HOME PHONE # OR ADDRESS CHANGES OR IF YOU ARE NOT GETTING YOUR WEEKLY DIGITAL EDITION.

IN ATTEMPT TO PROJECT A PROFESSIONAL IMAGE:

1. The use of tobacco, alcohol, and illegal substances will not be tolerated.
2. Profanity will not be tolerated.
3. Cell phone use during events or meetings will not be tolerated. No exceptions.

Program Guidelines Acknowledgement

I HAVE READ AND UNDERSTAND THE GUIDELINES AND RESPONSIBILITIES OF THE PIKE COUNTY CHAMBER OF COMMERCE JUNIOR AMBASSADOR PROGRAM.

Junior Ambassador Applicant Signature

Date

Parent/Guardian Signature

Date

This form must be submitted with all other application documentation for this application to be processed.



THE PIKE COUNTY CHAMBER OF COMMERCE, INC.
101A East Church Street, Troy, AL 36081
P.O. Box 249, Troy, AL 36081
334.566.2294 | www.pikecoc.com | info@pikecoc.com

Junior Ambassador Program Parental Permission Form

Pike County Chamber of Commerce
P.O. Box 249
Troy, AL 36081

Dear Pike County Chamber of Commerce,

I give permission for my son/daughter _____, to participate in the 2020-2021 Junior Ambassador Program sponsored by the Pike County Chamber of Commerce.

I am also giving permission for the publication of photos in local newspapers, the Chamber Digital edition, or program brochures that may include my son/daughter.

I understand that if selected, he/she will be required to fulfill responsibilities including, but not limited to:

- Time necessary to represent the Chamber at various events
- Transportation to and from those events
- Most meals will be provided, however there may be an occasion that a student will be expected to pay for their own meal.

I understand that if my son/daughter is selected, I will be invited along with my son/daughter to attend an orientation.

Parent/Guardian Signature

Date

This form must be submitted with all other application documentation for this application to be processed.

*Please return all application documents to
The Pike County Chamber of Commerce office at 101-A East Church Street, Troy, AL 36081
or mail them to The Pike County Chamber of Commerce, P.O. Box 249, Troy, AL 36081
by noon Friday, May 22nd, 2020.*